

DOWNLOAD AND INSTALL MICROSOFT 365

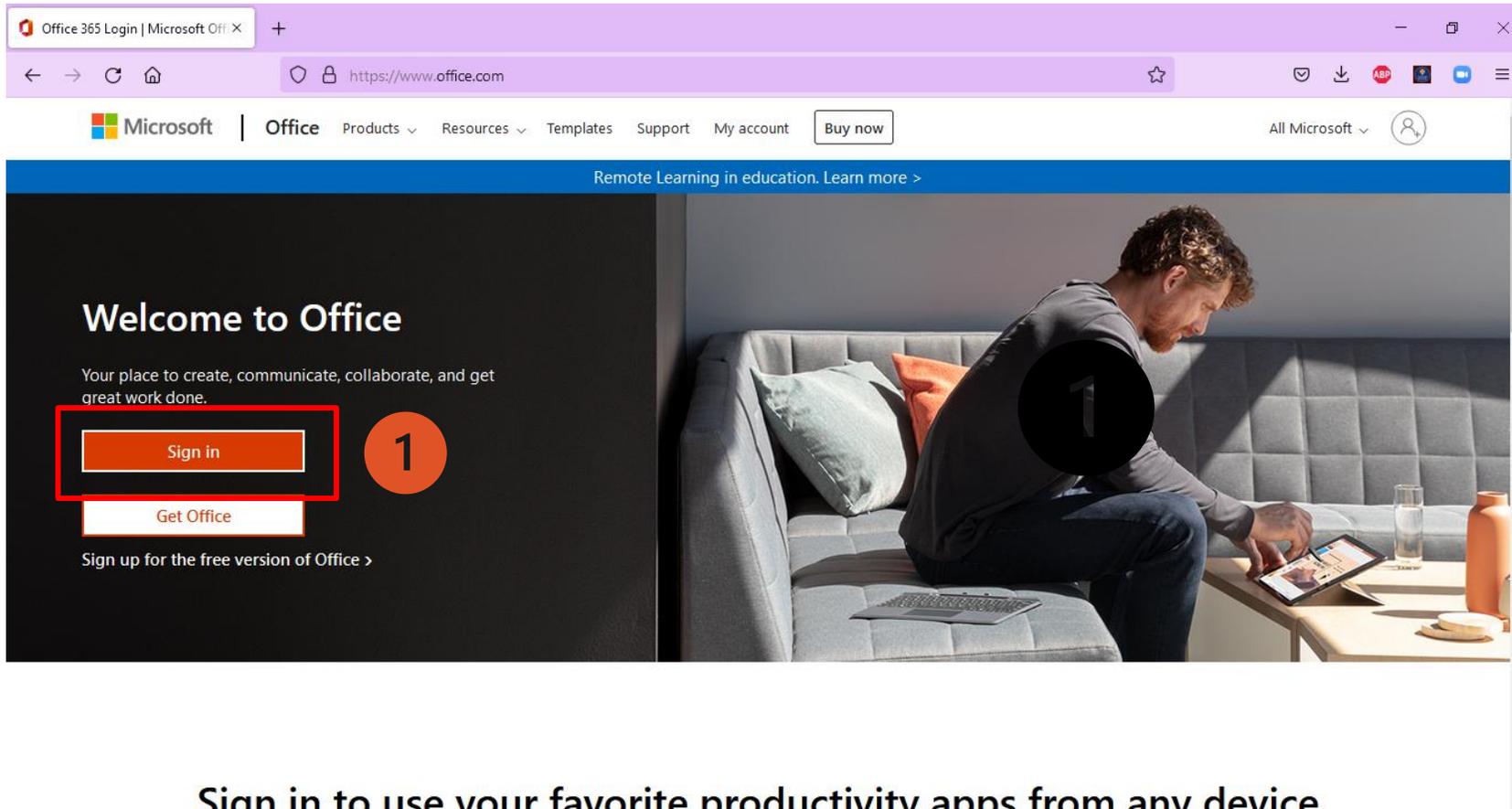
Center of Information and Technology Service (CITS)

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INSTALL ON A PC

Install on a PC



The screenshot shows the Microsoft Office website. The browser address bar displays "https://www.office.com". The navigation bar includes the Microsoft logo, "Office", and links for "Products", "Resources", "Templates", "Support", "My account", and "Buy now". A blue banner at the top reads "Remote Learning in education. Learn more >". The main content area features a dark background with the text "Welcome to Office" and "Your place to create, communicate, collaborate, and get great work done." Below this, there are two buttons: "Sign in" (highlighted with a red box) and "Get Office". A large orange circle with the number "1" is positioned to the right of the "Sign in" button. The background image shows a man sitting on a couch, working on a tablet. At the bottom of the page, the text "Sign in to use your favorite productivity apps from any device" is displayed.

Sign in to download Office

Go to www.office.com and select **Sign in**. (LAMDUAN Mail / MFU Mail)

SEE MORE

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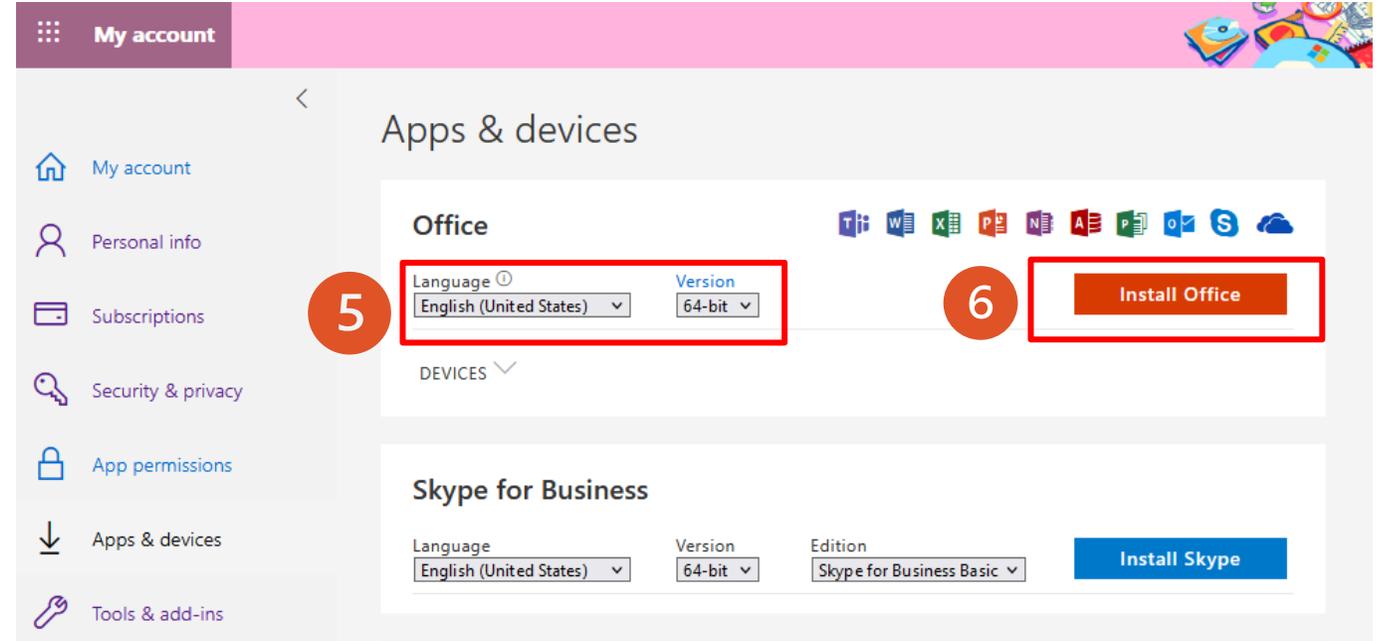
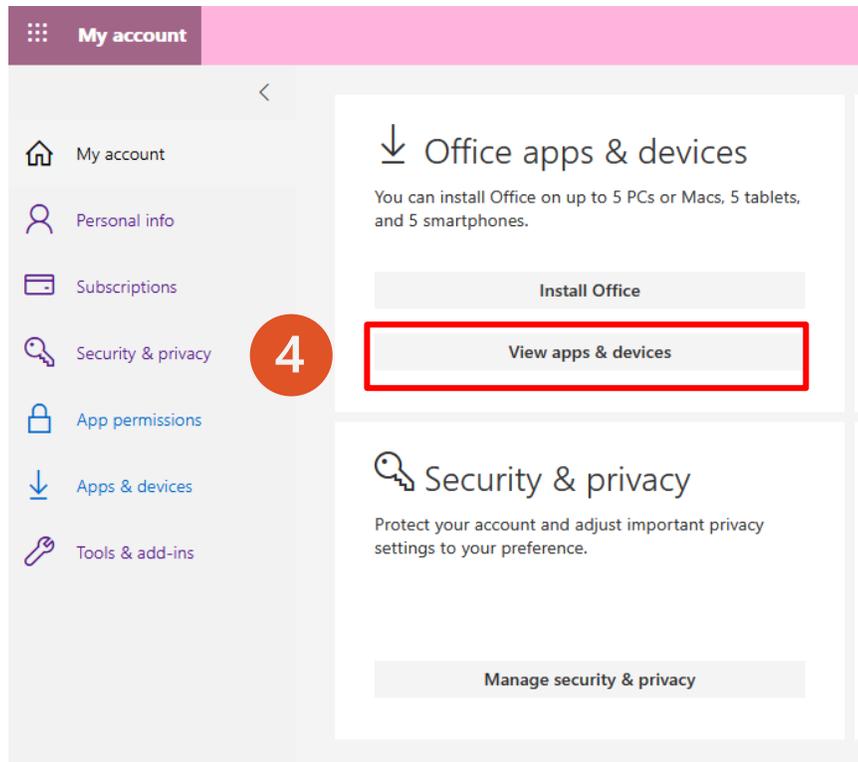
Install on a PC

The screenshot shows the Microsoft Office Home web interface. The browser address bar displays <https://www.office.com/?auth=2&home=1>. The page features a navigation bar with the 'Office' logo and a search bar. On the left, there is a sidebar with icons for Home, Create, My Content, Outlook, Teams, Word, Excel, PowerPoint, and Forms. The main content area displays a 'Good evening' greeting and a 'Quick access' section with tabs for 'All', 'Recently opened', 'Shared', and 'Favorites'. Below this, a list of documents is shown, including 'Doc1', 'Career Path - 1 (20 ธ.ค. 2564)', 'Book 1', 'Book', 'Scheduled a meeting', and two Thai documents. A red box highlights the 'Install Office' button in the top right corner, with a red circle '2' next to it. Another red box highlights the 'Other install options' section, with a red circle '3' next to it. The 'Other install options' section includes a link to 'Select a different language or install other apps available with your subscription.'

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Install on a PC



7 Open an office app, then activating (LAMDUAN Mail / MFU Mail)

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Tip

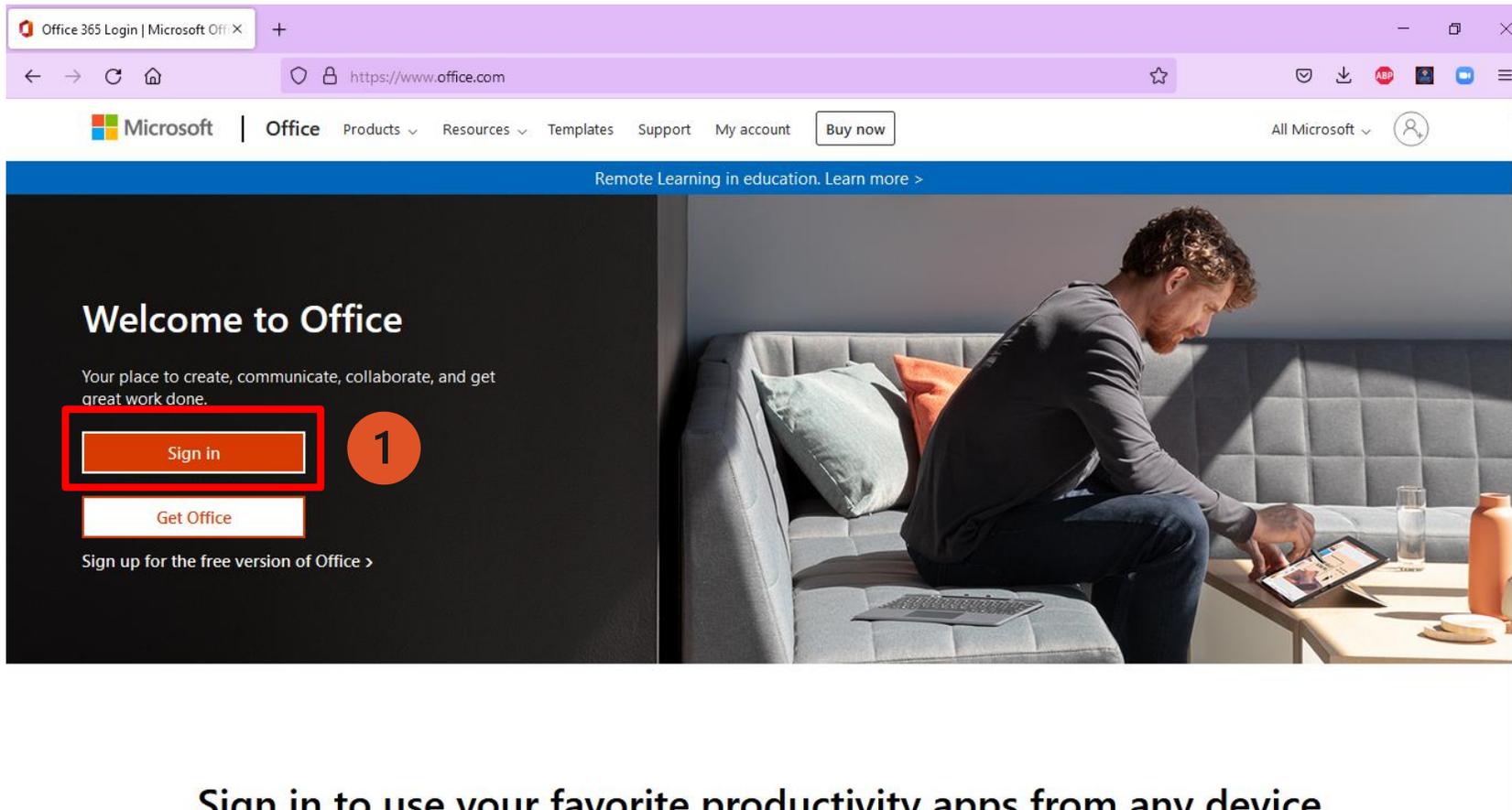
If you already have a previous app (**Office365 / Microsoft Office**) You need to **uninstall** Office first. Once the uninstall is complete, sign in again to www.office.com and follow the user manual.

SEE MORE

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INSTALL ON A MAC

Install on a Mac



The screenshot shows the Microsoft Office website in a browser window. The address bar displays "https://www.office.com". The navigation menu includes "Microsoft", "Office", "Products", "Resources", "Templates", "Support", "My account", and "Buy now". A blue banner at the top reads "Remote Learning in education. Learn more >". The main content area features a dark background with the text "Welcome to Office" and "Your place to create, communicate, collaborate, and get great work done." Below this, there are two buttons: "Sign in" (highlighted with a red box and a circled "1") and "Get Office". At the bottom of the main content area, it says "Sign up for the free version of Office >". To the right of the text is a photograph of a man sitting on a couch, using a tablet.

Sign in to download Office

Go to www.office.com and select **Sign in**. (LAMDUAN Mail / MFU Mail)

Sign in to use your favorite productivity apps from any device

SEE MORE

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Install on a Mac

Microsoft Office Home

https://www.office.com/?auth=2&home=1

Office

Search

Home

Create

My Content

Outlook

Teams

Word

Excel

PowerPoint

Forms

Good evening

Quick access

All Recently opened Shared Favorites +

Doc1	Jan 11	
Career Path - 1 (20 ธ.ค. 2564)	Dec 22, 2021	Pinyo shared this in a Teams chat
Book 1	Nov 16, 2021	You edited this
Book	Nov 16, 2021	You edited this
Scheduled a meeting	Nov 7, 2021	You edited this
รายงานการประชุม edit 30-09-2021 (2)	Oct 1, 2021	You edited this
รายงานการประชุม edit 30-09-2021 (1)	Oct 1, 2021	You edited this

Install Office

Office 365 apps
Includes Outlook, OneDrive for Business, Word, Excel, PowerPoint, and more.

Other install options
Select a different language or install other apps available with your subscription.

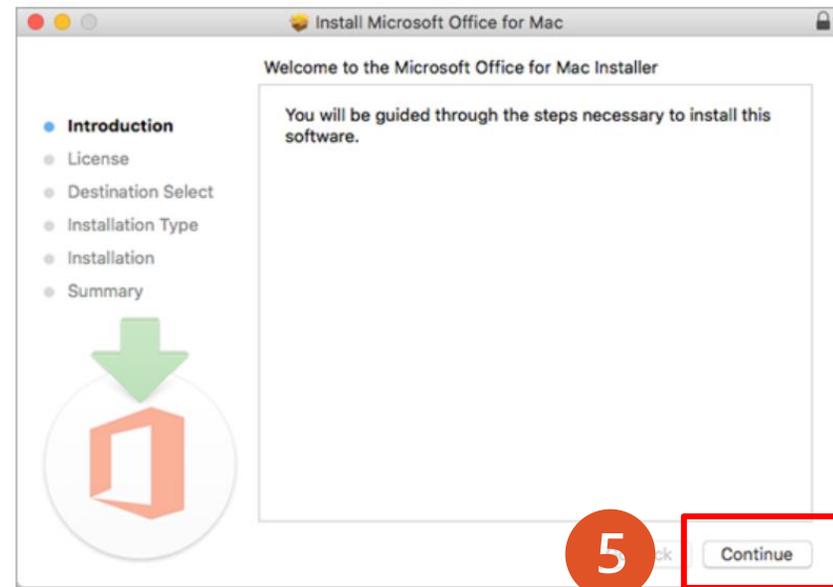
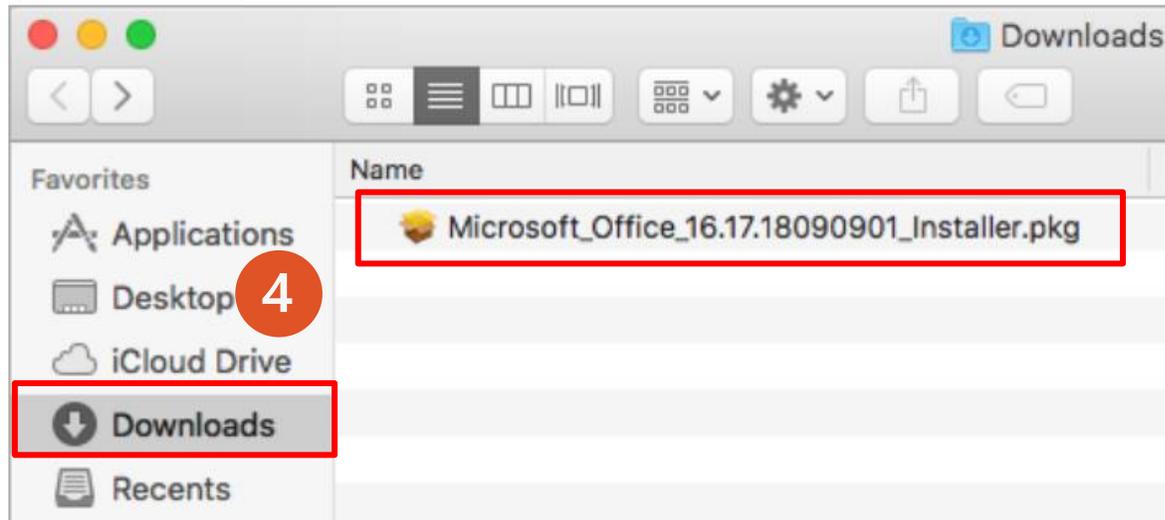
Feedback

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Install on a Mac

1. go to **Downloads**, and double-click **Microsoft Office installer.pkg** file
2. select Continue

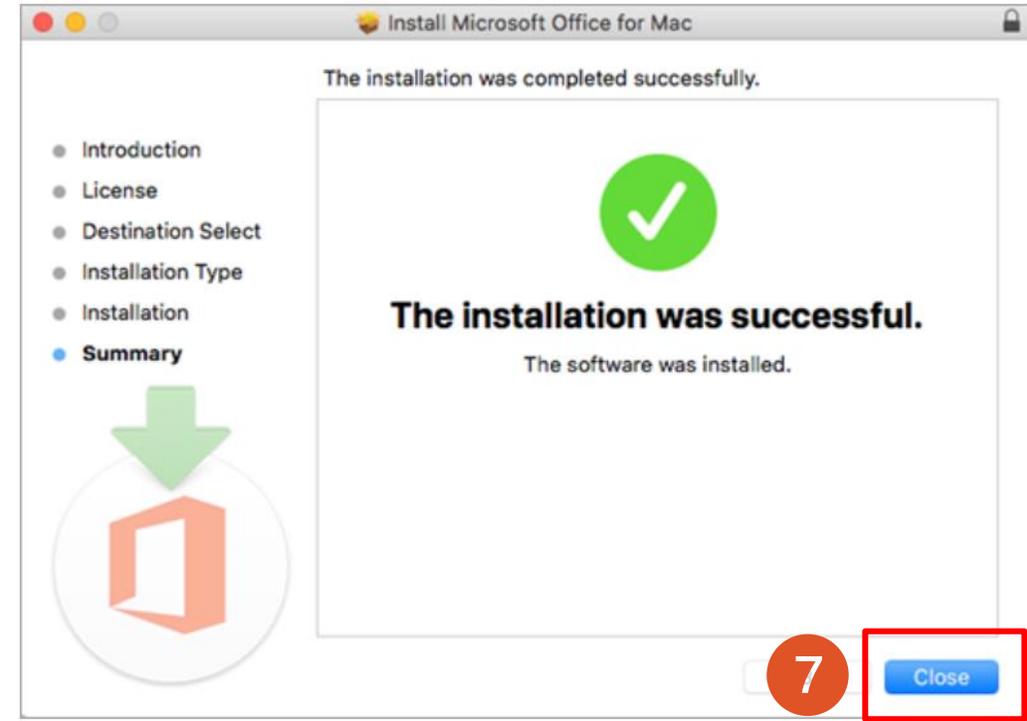
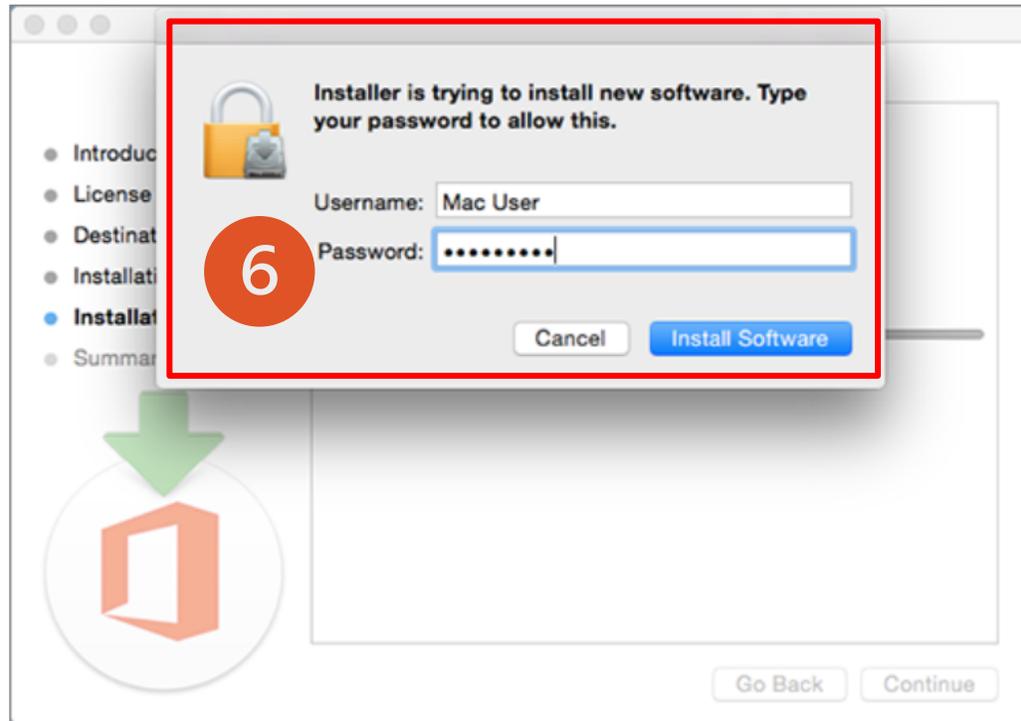


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Install on a Mac

Enter your Mac login password, then click **Install Software**.



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Launch an Office for Mac app and start the activation process

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1. Click the **Launchpad** icon in the Dock to display all of your apps. 

2. Click the **Microsoft Word** icon in the Launchpad.

3. Click **Get Started** to start activating (**LAMDUAN Mail / MFU Mail**)

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